

TEACHER GRANT
Application
1ST SEMESTER 2009 – 2010

The following information is for office use only. It will not be available to the Allocations Committee
**Applications involving technology requests must be approved by the Technology Coordinator.:

Applicant's Name (s) _____

Home Address (es) _____

Home Telephone (s) _____ School Telephone _____

Position and Building _____

Project Title _____

Amount Requested _____ Date _____

Building Principal Signature _____

(Principal's approval is required)

** Technology Coordinator _____

(Required for grants involving technology hardware or software)

Proposals are to be received at the district office by 4:00 P.M. on Thursday, Nov. 19, 2009.

Please mail your proposals, with the above information attached, to

WINGS
Chair of Teachers Grant Committee
220 Locust Street
Washington, Missouri 63090

On separate paper, please respond to all six items listed below and attach to this form. Please number each item.

To assure anonymity, **do not use your name, your principal's name or your school name in your proposal.**

Any proposals received making reference to that information will be returned.

1. A one-paragraph introductory summary.
2. A description of the project including the following:
 - Educational objectives.
 - Materials you will need
 - Methods you will use
 - Equipment requested - please note the quantity and current availability of that equipment in your building.
3. A time schedule for implementation.
4. The approximate number of students who will be affected or impacted by this project.
5. How you will determine whether your objectives have been achieved
6. Budget request including the following:
 - Costs of materials needed
 - Costs of equipment needed.(Equipment purchased through this program becomes the property of the School District of Washington.)

Upon completion of the project, unused funds will be returned to WINGS.

Evaluations will be required of all grant recipients upon completion of the project. More extensive evaluations will be required of grants over \$1,000. This may include an oral presentation to members of the Wings Board.

**THIS APPLICATION MAY NOT BE CONSIDERED IF
YOU HAVE OUTSTANDING PAPERWORK.**